



Yellowknife Adult Soccer League Constitution and Bylaws

Updated May 2, 2012

YELLOWKNIFE ADULT SOCCER LEAGUE CONSTITUTION

The name of the League is: Yellowknife Adult Soccer League (YKASL).

The objectives of the YKASL are:

- to promote, develop and organize adult soccer in Yellowknife;
- to organize games and tournaments for adult players;
- to promote fair play and good sportsmanship;

The operations of the YKASL are to be carried out in Yellowknife and shall be affiliated with and under the jurisdiction of the NWT Soccer Association (NWTSA).

YELLOWKNIFE ADULT SOCCER LEAGUE BY-LAWS

Interpretation:

1. In these By-laws:

Association means the NWT Soccer Association;

General Meeting includes the Annual General Meeting and a Special General Meeting;

League means the Yellowknife Adult Soccer League;

Membership means the supreme body of the Yellowknife Adult Soccer League and is comprised of all Members in good standing;

Membership Year is as defined by the NWTSA.

Season refers to either the indoor or outdoor portion of the League;

2. CATEGORIES OF MEMBERSHIP

A Member refers to both Individual Members and Member Teams:

- a) An Individual Member is a natural person at least 16 years of age registered with the League and Association;*
- b) A Member Team is an established team registered with the League;*

3. ELIGIBILITY

- 3.1 In order for a Member Team to be considered eligible to play in the League, any team with more than five (5) individuals younger than twenty-one (21) years of age must be accompanied by a coach approved by the Board of Directors.

4. FEES

- 4.1 The Board of Directors may establish an individual and/or team fee.
- 4.2 The Board of Directors may establish additional fees for the provision of any service or activities sanctioned by the League with the agreement of the Captains or team representatives of Member Teams in good standing with the League.
- 4.3 Members must pay the individual and/or team fee.

5. WITHDRAWAL OF MEMBERSHIP

- 5.1 A Member may withdraw their Membership in the League by giving notice in writing to the Board of Directors.

6. MEMBER RIGHTS

- 6.1 A Member of the League has the following rights:
- a) to take part in all General Meetings of the League, to know the agenda within the prescribed time, and to exercise their voting rights;
 - b) to submit proposals for inclusion in the agenda of all General Meetings of the League;
 - c) to nominate candidates for the Board of Directors of the League;
 - d) to take part in competitions and/or other soccer activities sanctioned by the League;
 - e) to exercise all other rights arising from the By-laws, Rules and Regulations and policies of the League.
- 6.2 The exercise of these rights is subject to the other provisions in these By-laws and the applicable League regulations and/or policies.
- 6.3 Only a Member in good standing may exercise member rights as established in the By-laws, policies, rules and regulations of the League:
- a) to be considered in good standing, a Member must be fully registered and paid for the current Season with the League and for the Membership Year of the Association (Sept 1st-Aug 31st).
 - b) a Member may be declared by the Board of Directors to be not in good standing because of non-compliance with the By-laws and/or rules and

regulations of the League and/or non-payment of any monies due to the League or Association. In any such case, the Member shall be advised in writing of the declaration of the Board of Directors.

7. MEMBER OBLIGATIONS

7.1 A Member of the League has the following obligations:

- a) to respect the Rules and Regulations, directives and decisions of the League and the Association at all times;
- b) to ensure the election of its executive body;
- c) to meet all its financial obligations to the League and Association;
- d) to comply with the Laws of the Game as laid down by International Football Association Board, or as modified by the League;
- e) to agree to the principle, specifying that any dispute requiring arbitration relating to the By-laws, regulations, directives and decisions of the League shall follow the established hierarchy:
 - i. the Board of Directors of the League
 - ii. the Association
 - iii. Sport North Federation
 - iv. Ordinary Courts;
- f) to put forth any proposed amendments to the Bylaws at least 10 days prior to the AGM so that proper notice can be given to the Membership;
- g) Members are not to involve a suspended or expelled Member in any sanctioned activities of the League;
- h) to observe the principles of loyalty, integrity and good sporting behaviour as an expression of fair play;

7.2 Violation of the above mentioned obligations by any Member may lead to sanctions provided for in these By-laws.

8. SUSPENSION AND REINSTATEMENT

8.1 The Board of Directors may suspend a Member which violates its obligations with immediate effect. A suspension shall last until the next General Meeting, unless lifted by the Board of Directors, where this shall be confirmed by 75% of the Members present and eligible to vote.

8.2 A suspension will be lifted once the requirement imposed by the Board of Directors has been fulfilled.

8.3 A suspended Member shall lose their membership rights.

9. EXPULSION

- 9.1 An Individual Member whose conduct is considered detrimental to the League may be expelled by resolution approved by a majority of its Directors.
- 9.2 A Member Team whose conduct is considered detrimental to the League may be expelled by resolution approved by a majority of its Directors and Member Teams.
- 9.3 The Membership at a General Meeting may expel a Member if it seriously or repeatedly violates the By-laws, regulations, directives or decisions of the League or the Association.
- 9.4 Any motion for expulsion must be adopted by a vote of 75% of the Members present and eligible to vote at the General Meeting.

10. GENERAL MEETINGS

- 10.1 The Annual General Meeting of the Association shall be held at least 21 days prior to the start of the outdoor Season.
- 10.2 All Members in good standing shall have a voice and vote at a General Meeting.
- 10.3 Special General Meetings of the League shall be held at the call of a majority of the Board of Directors or if requested in writing by ten (10) Individual Members from at least two (2) Member Teams in good standing of the League.
- 10.4 When a Special General Meeting is convened, the Board of Directors must draw up the agenda. When convened at the request of Members, the agenda must contain the points raised by those Members.
- 10.5 The agenda of a Special General Meeting may not be altered.
- 10.6 Notice of any General Meeting shall:
- a) set out the time and place of the meeting and indicate the business to be transacted;
 - b) be advertised not less than 15 or more than 45 calendar days before the Meeting by email, radio, or by advertisement in a newspaper having circulation in Yellowknife.
- 10.7 Unless the members in Annual General Meeting decide otherwise, the order of business at an Annual General Meeting is:
1. Call to order and roll call
 2. Adoption of agenda
 3. Approval of minutes of previous Annual General Meeting

4. Business arising from the minutes
 5. Presidents report
 6. Financial report and approval of financial statements
 7. Amendments to Constitution and By-laws
 8. New Business
 9. Election of Directors
 10. Adjournment
- 10.8 Ten (10) Individual Members in good standing from at least two (2) Member Teams in good standing of the League constitute a quorum for any General Meeting.
- 10.9 Subject to these By-laws, each Individual Member is entitled to one vote on any motion or resolution at a General Meeting, and no one team's Individual Members may comprise more than forty-nine percent (49%) of the total vote.
- 10.10 Voting at all General Meetings of the League shall be conducted by a show of hands unless any Member present requires a ballot vote on any motion or resolution.
- 10.11 Directors shall be elected at each Annual General Meeting. Where there is more than one candidate for an office, the election shall be conducted by ballot vote.
- 10.12 The President may only vote on a motion or resolution in the event of a tie at any General Meeting of the League, but he or she may vote in a ballot vote for the election of Directors.

11. BOARD OF DIRECTORS

- 11.1 The Board of Directors is responsible for conducting the affairs of the League in accordance with the articles of these By-laws and any policies.
- 11.2 The Board may develop and implement policies in accordance with the articles of these bylaws. Ten members in good standing from 2 Member Teams in good standing can request an official review of a policy at any time.
- 11.3 A simple majority of the Board of Directors constitute a quorum for a meeting of the Board of Directors.
- 11.4 Decisions of the Board of Directors shall be by a simple majority (50% +1) unless otherwise specified in these Bylaws.
- 11.5 During a meeting of the Board of Directors, voting by proxy is allowed.

- 11.6 Subject to section 12.1, Board of Directors may not receive any remuneration.
- 11.7 The Board of Directors consists of the following individuals elected from among the Members at an Annual General Meeting:
- President;
 - Vice President;
 - Secretary;
 - Treasurer;
 - 3 Directors
- 11.8 The Board of Directors shall be elected for a one-year term.
- 11.9 The Board of Directors may appoint a Member to fill a vacancy on the Board of Directors until the next Annual General Meeting.
- 11.10 The Board of Directors have the power to appoint persons to hold designated offices that are not on the Board of Directors. A simple majority of the Board of Directors is sufficient to remove these persons for good and sufficient cause. These persons shall have a voice but no vote at meetings of the Board of Directors, are responsible to the Board of Directors, and do not hold the designated offices beyond the next Annual General Meeting.
- 11.11 The Board of Directors have the power to remove an individual from the Board by resolution supported by two-thirds of the Directors.
- 11.12 The President shall:
- a) convene and chair meetings of the Board of Directors and General Meetings of the League;
 - b) superintend the general operation and administration of the League;
 - c) represent the League with the Association, the Canadian Soccer Association, and other national or territorial sporting bodies;
 - d) respond to media inquiries on behalf of the League;
 - e) promote the best interests of soccer and of the League throughout Yellowknife.
- 11.13 A Vice-President shall:
- a) shall serve as acting President and meeting chair in their absence;
 - b) bring to the attention of the Board of Directors issues that arise;
 - c) take on appropriate tasks and responsibilities that are reasonable considering background knowledge, experience and availability;
 - d) promote the best interests of soccer and of the League throughout Yellowknife.

11.14 The Secretary shall:

- a) record the minutes of meetings of the Board of Directors and General Meetings of the League, make them available for the inspection of any Member, and is responsible for their distribution to the Membership;
- b) keep safe the League's seal, logos and trademarks;
- c) bring to the attention of the Board of Directors issues that arise;
- d) take on appropriate tasks and responsibilities that are reasonable considering background knowledge, experience and availability;
- e) promote the best interests of soccer and of the League throughout Yellowknife.

11.15 The Treasurer shall:

- a) serve as the financial officer of the League;
- b) take charge of all financial books and documents of the League, and make them available for the inspection of any Director;
- c) prepare, or arrange for the preparation of the financial statements of the League, and present the statements at the Annual General Meeting;
- d) promote the best interests of soccer and of the League throughout Yellowknife.

11.16 A Director shall:

- a) take on appropriate tasks and responsibilities that are reasonable considering background knowledge, experience and availability;
- b) promote the best interests of soccer and of the League throughout Yellowknife.

12. FISCAL YEAR AND FINANCES

12.1 The fiscal year of the League commences on September 1 in one year and ends on August 31 of the following year.

12.2 Signing authority on any accounts of the League will have a maximum of five Directors with signing authority, and shall require two signatures, one of which must be either that of the President or Treasurer. All funds of the Association must be deposited to its account in a chartered bank located in Yellowknife.

12.3 The Board of Directors is responsible for the effective operation of the League and may, by resolution, authorize the borrowing of funds for this purpose. The Board of Directors may borrow funds for a capital expenditure on the authority of a resolution supported by 66% of the Members present and voting at a General Meeting.

- 12.4 The accounts of the League shall undergo an independent financial review if requested by the Board of Directors or 66% of the Membership at a General Meeting.

13. DISTRIBUTION OF ASSETS

- 13.1 The League shall not distribute any part of its income to any of its Board of Directors without approval from the Membership. For greater certainty, this does not preclude the payment of reasonable salaries or employee benefits or other payments for services approved by the Board of Directors, and it does not preclude the reimbursement of reasonable out-of-pocket expenses.
- 13.2 On a winding-up of the League, all remaining assets shall be distributed to the Association.

14. AMENDMENTS OR REPLACEMENT OF BY-LAWS:

- 14.1 These By-laws may be amended or replaced by:
- a) a resolution of a majority of the Members present and voting at an Annual General Meeting; or
 - b) an extraordinary resolution made at a Special General Meeting;

provided that a notice of the proposed amendment or revision have been circulated to the Membership at least seven (7) days prior to the meeting.

15. RULES OF ORDER:

- 15.1 All meetings of the League shall be conducted in accordance with Robert's Rules of Order insofar as they may apply.

16. SPECIAL MEETINGS

- 16.1 The League shall convene a meeting prior to the start Season, where representatives from each Member Team intending to play in the upcoming Season must attend. The purpose of the meeting will be to discuss and determine the Divisions and their details for the upcoming Season.